



KENDRIYA VIDYALAYA

INSPECTION TOOL TO ASSESS THE PERFORMANCE OF THE TEACHER

PART A : TO BE FILLED BY THE TEACHER

01	Name of the teacher	
02	Designation	
03	Classes taught by the teacher	
04	Subject(s) taught	
05	Details of workshop/ In-service courses attended	
06	Journals subscribed or regularly read	
07	Book that have been recently read	
08	Whether performance analysis of students has been done (if yes, give a brief report)	
09	Whether the students level of competence has been verified via-a-vis the expected learning outcomes (if yes, give a brief report)	
10	Whether identification of slow learners has been done (if yes, their mention their names & areas of weakness)	
11	Whether key result areas have been identified (specify)	
12	Innovation undertaken by the teacher	

Signature of Teacher

SNo	Areas	Principal's latest Supervision report	Observation of Inspecting Officials
		01. date _____ 02. Clas/Sec _____ 03. Period _____ 04. Subject _____ 05. Unit/Chapter/Lesson Competency _____ 06. Duration of observation:	01. date _____ 02. Clas/Sec _____ 03. Period _____ 04. Subject _____ 05. Unit/Chapter/Lesson Competency _____ 06. Duration of observation:
01	Has the teacher covered the syllabus as per split up plan?		
02	Is the teacher diary up-to-date?		
03	Has the frequency been kept for checking the written work at least once for middle & Primary Section? Comments on quality		
04	Evaluation of project work and comments regarding the type of projects given		
05	Specific observation about the classroom teaching and methodology management		
06	Has the teacher identified slow learners and taken specific remedial action?		
07	General observation regarding punctuality of the teacher		
08	Any other observation about the teacher		

Signature of teacher

Signature of Principal