



225

केन्द्रीय विद्यालय संगठन/Kendriya Vidyalaya Sangathan  
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F.110350/13/2010-KVSHQ (Acad.)

Dated: 03-11-2011

**SPEED POST**

429  
11.11.11

**OFFICE MEMORANDUM**

**SUB:- DEPLOYMENT OF DOCTOR AND NURSE IN KENDIRYA VIDYALAYAS.**

The Board of Governors of KVS on its 90<sup>th</sup> meeting held on 30<sup>th</sup> August, 2011 has ratified the recommendation of the Finance Advisory Committee Meeting held on 16-03-2011 regarding Deployment of Doctor and Nurse in Kendriya Vidyalayas.

In this regards Kendriya Vidyalaya Sangathan has provision for medical check-up of all the students twice a year, but due to increasing enrolment in schools, check-up has become a ritual exercise in the Vidyalayas. There is a need to make concerted efforts to ensure good health for all the children. Identification of disease/disability at an early stage can provide scope for timely treatment.

The approval of the Board of Governors for deployment of Doctor and Nurse in all KVs is as follows:-

- The services of a qualified Doctor be made available **for two hours per day in all Kendriya Vidyalayas with two or more sections from classes I to XII.** For other Kendriya Vidyalayas the Doctors may be called on demand and as per need.
- Services of qualified Nurse be made available in all the Vidyalayas for 02 hours (one hour before and one hour after school).
- Proposed remuneration:-  
(a) Doctor (Minimum MBBS and registered with MCI)- Rs.1,000 per day for two hours.  
(b) Nurse(Diploma holder) Rs.750 per day.
- The services of Doctors and Nurses will be made available on all working days for the students except during vacations/ breaks or when the school is closed on other account like extreme weather conditions, kanwar yatra, session ending exams etc.
- Appointment of doctors & nurses will be made after following due procedure as for contractual teachers.
- Treatment to be provided by Doctors & Nurses will be of first aid nature and in case of emergency, parents will be informed the child will be referred to Govt. Hospital preferably, The main role of these medical staff will be of diagnostic/referral in nature.
- Existing provision of expenditure per student for medical **checkup twice a year shall be subsumed in the referred scheme for KV's with 2 or more sections from I to XII.** For other KVs the existing provisions of expenditure for students for Medical check up twice a year shall continue.
- The timings of doctor should be so adjusted that he/she is available during recess time as most of the emergencies arise during this period.

For filing  
4/11/11

Dr. C. Venkatesh  
11/11/11

Budget  
Budget : 2100 1000 = 2200  
Nurse = 2200 750 = 165000  
385000

(07 hours)

केन्द्रीय विद्यालय संगठन  
Kendriya Vidyalaya Sangathan  
अ.का. हैदराबाद/ R.O. Hyderabad  
आवक सं. 528  
Inward No.  
दिनांक/Date 08/11/11



9. Provision of one medical room/chamber must be made with the following equipment of good quality and brand.
10. The scheme will be operative with immediate effect.
11. Payment will be made out of VVN fund. If sufficient funds are not available in the VVN of the Vidyalaya, the same will be reimbursed from RO VVN fund account.

Table, chair, examination table, examination stool, Almirah, Display Board, eye drum, height - chart, weighing machine, torch, BP instrument (non glass/non mercury), Thermometer(non glass/non mercury), ENT set, wheel chair, first aid box with abu bag colour vision chart, bed, stationery, Oxygen cylinder, Nebulizer, water jug and glass washbasin with mirror. Medical Room should be provided with AC/Cooler where ever required.

#### **Duties of Doctor and Nurses.**

1. They should have Basic Life Support (BLS) course at least once in two years.
2. To deal with emergencies and provide first aid.
3. To keep proper record of Medical aid and emergencies.
4. To keep Medical record of students having disease like diabetes, Asthma, & Epilepsy & cardiac Disease & any other existing disease
5. To carry out awareness programme in assembly and class room on issues related to health like obesity, malnutrition, diet, dengue, Malaria, Swine flu, Polio, Adolescent related problems, health & hygiene, water born disease etc.
6. To conduct medical check up at least twice a year with necessary follow up.
7. To tie up with nearest hospital preferably Govt. Hospital that can provide swift and quality treatment, whenever needed.
8. To be available on telephone during entire school timings
9. To keep instruments/equipment in a working condition.
10. To ensure that every child is vaccinated for preventable diseases.
11. Doctor should be properly qualified and have registration with Medical Council of India/State Medical Council.

The terms and conditions be followed in letter and spirit with immediate effect.



(U N KHAWARE)  
JOINT COMMISSIONER (ACAD.)

#### **Distribution:-**

1. The Deputy Commissioner, KVS, All Regional Offices, with the direction to circulate it all Kendriya Vidyalayas under his/her administrative jurisdiction.
2. The Joint Commissioner (Pers.), KVS (Hqrs.) New Delhi w.r.t his ID Note 11019/9-3/2011 dated 10-10-2011 for information.
3. The Assistant Commissioner, All ZIETs for information.
4. All other Officers/Sections, KVS(HQ), New Delhi.
5. The Asstt. Editor, KVS(HQ) for making necessary amendment in Education/Accounts Code of KVS immediately.
6. Guard file.