



Kendriya Vidyalaya Sangathan  
18, Institutional Area,  
Shaheed Jeet Singh Marg  
New Delhi-110016

Tel: 26965168  
Web site: kvsangathan.nic.in  
e-mail: kvssao.nic.in

F.61-/2006-KVS(EDP)/Oracle Academy

*Speedfast*

Sep 05, 2008

The Assistant Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Office

**Sub: Monitoring of ICT Activities and Maintenance of ICT Infrastructure**

Madam/ Sir

A Meeting of PGTs(Comp. Sc.), few Principals and officers working in KVS Hqrs and RO Delhi was convened on the above theme on 13.08.2008 under the Chairmanship of the Commissioner KVS. After due deliberation in the meeting following instructions/ suggestions are issued for implementation:

1. It was observed that use of Think.com/ThinkQuest is sporadic in nature despite the elapse of almost three years since the launch of the project. It was decided that ThinkQuest activities should be undertaken in a very systematic manner in all schools. To promote Project Based Learning (PBL) schools should encourage teachers to use the platform of ThinkQuest to give on-line projects in different subjects.
2. It was disclosed in course of the meeting that Computer Instructors appointed on contract basis are kept busy in doing routine office works at the cost of academic activities and ultimately students suffer. It was decided to send suitable direction down the line, not to allow such things in KVs. Computer Instructors are primarily engaged to teach students and therefore, they should not be disturbed at any cost during their teaching periods. Normal office work must be performed by the office staff appointed for the purpose.
3. Computers available should be connected in LAN so that besides other things system break down can be tracked and remedied promptly and effectively. It was also appreciated that Computer Lab. Incharge, who is normally PGT(Comp. Sc.) should be involved in finalizing AMC of ICT infrastructure. Moreover, the name and address along with telephone numbers of the contract holder should be displayed at a prominent place in Computer Lab. so that in case of any break down, the Computer Lab. Incharge can herself/himself contact the contractor to ensure speedy restoration of paralyzed system. While awarding AMC, number of visits by the contract holder should be fixed and frequency of visit be monitored strictly.

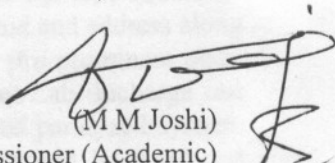
Contd.... on Page-2

To  
10/09/08  
EO (U)  
Pl do the needful  
and submit the progress  
report by 20.09.08 positively  
h.

1/06  
22/9/08

4. Members felt that a single period is not sufficient to give any hands-on experience on computers. For effective classroom transaction, it was decided that block periods be arranged to ensure effective teaching learning activities.
5. PGTs(Comp. Sc.) raised a pressing problem that there is no provision of any Lab. Attendant or Lab Assistant in Computer Lab, whereas similar provision exists in Physics, Chemistry and Biology Labs. Practically more activities take place in Computer Lab. and yet there is no one to assist PGT(Comp. Sc.) in Lab. activities. Schools can be advised to rotate existing Lab Attendants in different laboratories to optimize the functioning of laboratories.
6. The issue of pirated software being used in a few KVs also came up for discussion. It was decided that schools be directed not to use pirated software at any cost. A single copy of software with multiuser license can be bought to reduce cost.
7. It was noted with concern that the method of projects and assignments currently followed in majority of cases in KVs is not satisfactory. Schools should be asked to promote project based learning in schools. Students should be encouraged to work in a team preferably in the school. Good work done by such team should be given due recognition.
8. It is unfortunate that some KVs are still continuing with 256 kbps or 512 kbps broadband connectivity despite repeated instruction for upgradation. Assistant Commissioners/ EOs must review the availability of broadband connectivity in the region as a whole and make desired intervention wherever slackness is seen on the part of the Principals. It was also decided that schools should be allowed to go for 8 mbps broadband connectivity if there are two adjacent Comp. Labs keeping more than 50 computers in all. In case two Computer Labs located at some distance, two separate 2 mbps broadband connections for each Lab should be obtained. The Computer Labs should have sufficient power back-up and UPS must not be used for running PA system.

***You are requested to act promptly on the above suggestions and send the Progress report by Sep 25, 2008 through e-mail to apprise the Commissioner KVS.***

  
(M M Joshi)  
Deputy Commissioner (Academic)