

KENDRIYA VIDYALAYA SANGATHAN  
18, INSTITUTIONAL AREA,  
SHARDA JEET SINGH M. RG,  
NEW DELHI-110016.

F.No.41-3/2001-KVS(O&M)

Dt: 06.06.2001

OFFICE MEMORANDUM

SUBJECT : FACILITIES OF 50% FEE CONCESSION FOR 100 SEATS TO KVS EMPLOYEES FOR COURSES OF IGNOU.

1. Kendriya Vidyalaya Sangathan strives for the professional growth of its employees. The issue of admission in some courses, which may be helpful for upgrading the qualifications, skills, etc., was taken up with the Vice-Chancellor, Indira Gandhi National Open University. The Vice-Chancellor has been pleased to agree to the following :

- (a) Extending the facility of admission to KVS employees on 50% fee concession for all the courses run by the University.
- (b) Maximum admission that can be made available to the employees of KVS every year will be 100 seats.
- (c) The IGNOU will provide the same concessions that are extended to its own employees in different courses being conducted by the .
- (d) The employees desirous of joining a course with IGNOU should send their applications only recommended by the Principals for KV staff, Assistant Commissioners for Regional Office staff and Assistant Commissioner(Acad) for KVS HQ staff. The final selection will be made at the KVS HQ for sponsoring the employees to IGNOU for the courses.

4. Preference would be given to employees who fulfill the following conditions :-

- (i) At least 10 years of service in KVS
- (ii) At least 05 years left for superannuating.
- (iii) Relevence of the course to job profile of the employee.
- (iv) No disciplinary/legal proceedings are pending/contemplated against the employee.

This is issued with the approval of the competent authority.

(Sd/-.....)  
( 2.3. CHITKARA )  
Education Officer.