



KENDRIYA VIDYALAYA SANGATHAN

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The Assistant Commissioner
Kendriya Vidyalaya Sangathan
All Regional Offices

**Sub: Utilization of the Services of PGT (Comp. Science) and
Contractual Computer Instructors for Office Works – regarding**

Madam/Sir

In spite of repeated instructions to the contrary, the KVS Hqrs. has been receiving complaints about PGT (Comp. Science) and Contractual Computer Instructors being engaged for office works by the Principals. To attend to such works teachers are often compelled to forego allotted teaching periods. As a result academic interest of students suffers. Utilizing their services during free/ leisure periods is also not advisable as the time can be utilized more fruitfully for planning and preparation of next class or other academic activities.

2. To my mind, utilizing the services of teachers for office works is a wrong practice and certainly no less serious than the misappropriation of public fund and therefore it must be stopped forthwith. You are requested to issue strict instruction from your side to this effect and take all necessary steps to ensure that the teachers, specially computer teachers, are not assigned office duties. The system can not afford to play the role of a helpless spectator on this issue.

Yours faithfully,

(Dr. U.N. Singh)

Joint commissioner (Acad)