



केन्द्रीय विद्यालय संगठन(मु0)
18 सांस्थागत क्षेत्र शहीद जीत सिंह मार्ग,
नई दिल्ली-110602
KENDRIYA VIDYALAYA SANGATHAN (HQ)
18, Institutional Area, S.J. Marg, New Delhi-110016.
Tel.: 26856498, Fax 26514179
Website: www.kvsangathan.nic.in

F.No. 110362/11/ 2017/KVS(HQ)/Acad/CBSE (Corr)/4742-

Dated: 15.03.2019

उपायुक्त
केन्द्रीय विद्यालय संगठन
समस्त क्षेत्रीय कार्यालय

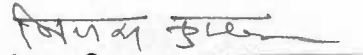
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विषय:- Adherence of provisions as mentioned in Rule 2.4 of the Affiliation Bye-laws 2018 of CBSE by the schools affiliated in the board related to post Affiliation requirement mentioned in Affiliation Bye-laws of the Board-reg.

महोदय / महोदया,

उपरोक्त विषय के संबंध में सीबीएसई से प्राप्त परिपत्र क्रमांक /CBSE/Aff/2019/1449461 दिनांक 30.01.2019 जिसकी प्रति संलग्न कर आवश्यक कार्रवाई हेतु प्रेषित किया जाता है।

भवदीय


(एस. विजय कुमार) 15/3/19
संयुक्त आयुक्त (शैक्षिक)

संलग्नक: यथोपरि

प्रतिलिपि:

1. श्री अनुराग त्रिपाठी, सचिव, सीबीएसई, नई दिल्ली को सूचनार्थ।
2. अपर आयुक्त (शैक्षिक) के निजी सचिव को सूचनार्थ।
3. गार्ड फाईल।



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

CBSE/AFF/2019/1449461

30 January, 2019

The Commissioner,
Kendriya Vidyalaya Sangathan,
18, Institutional Area,
ShaheedJeeet Singh Marg,
New Delhi - 110 016

Sub: Adherence of provisions as mentioned in Rule 2.4 of the Affiliation Bye-Laws-2018 of CBSE by the Schools affiliated to the board related to Post Affiliation requirement mentioned in Affiliation Bye-Laws of the Board.

Sir/Madam,

The Central Board of Secondary Education (CBSE) is the Premier National Board of Government of India under the aegis of Ministry of Human Resource Development, created by the executive resolution of the Govt. of India as an autonomous body and is registered as society under Societies Registration Act, 1860. The main mandate of CBSE is to conduct board examinations. For this purpose, the CBSE affiliates schools for conducting secondary and senior secondary examinations on fulfillment of certain conditions as laid down in the Affiliation Bye-Laws of Board.

The KendriyaVidyalayaSangathan being a sister Govt. organization, it is expected that the revamped Bye-Laws are strictly adhered by the schools of the Sangathan.

Since the formation of Board in 1929, the Affiliation Bye-Laws have seen several changes and evolved a great deal. However, looking at the changing environment, particularly the advent of information technology, the requirement to simplified procedures and making them more transparent and speedier for the ease of doing business by stakeholders, the Board had notified its revamped Affiliation Bye-Laws vide Notification dated 18.10.2018. The purpose of revamped Affiliation Bye-Laws isupliftment of all schools/Institutions including KendriyaVidyalaya which are affiliated with the Board.

Therefore, the KendriyaVidyalayas must takenote of the following provisions of the revamped Bye-Laws for strict compliance by the schools:-

1. **SERVICE CONDITIONS** - Minimum qualifications laid down in the Recruitment Rules for the Teachers by the Appropriate Government where the school is situated or the Recruitment Rules for the teachers of KendriyaVidyalayaSangathan.
2. **ELECTRONIC CLEARING SERVICE** - Salary should be paid to the staff through Electronic Clearing Service (ECS) only.
3. **ADMISSION OF STUDENTS** - Admission in the school affiliated to the CBSE shall be made without any distinction of gender, disability, religion, race, caste, creed and place of birth etc. Reservation, if any, shall be governed by the applicable Education Act/Rules of the appropriate Government.

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For the purpose of admission and extent of schools' responsibility for Free and Compulsory Education the school shall be governed by the provisions of the Right to Children to Free and Compulsory Education Act, 2009 and the rules framed there under.

The school shall not take any direct admission in the classes X and XII without following the procedure prescribed by the Board in this regard.


4. **CURRICULUM AND SYLLABUS** - The school will follow the curriculum and the syllabus prescribed by CBSE/NCERT.

The School will follow the scheme of study for different classes as prescribed in the Examination Byelaws of the Board.

5. **BOOKS** - The School may prescribe NCERT text books in the classes and subjects in which these have been published by the NCERT. Extreme care should be taken in the selection of books of private publishers so that there is no objectionable content that hurts the feeling of any class, community, gender or any religious group in society.

The School shall put a list of prescribed books on its website with the written declaration duly signed by the Manager and the Principal to the effect that they have gone through the contents of the books prescribed by the school and own the responsibility. If a school is found prescribing a book having any objectionable content, the responsibility for such content shall lie with the school and action will be initiated against the School by the Board.

6. **QUALITY OF EDUCATION** - The school must be quality driven and must strive for excellence in all aspect of its activities. It must follow the directions issued by the Board from time to time regarding introduction of innovative practices in areas of curriculum, pedagogy and evaluation.
7. **WEBSITE** - Every affiliated school will develop their own website containing comprehensive information such as Affiliation status, details of infrastructure, details of teachers including qualifications, number of students, address-postal and e-mail, telephone nos., copies of transfer certificates issued, etc. as may be directed by the Board from time to time. The website so created should also have information with regard to fees charged.
8. **PHYSICAL EDUCATION TEACHER** - Every school should appoint Physical Education Teacher in the prescribed grade with PET to pupil ratio of 1:500 at each stage i.e. Primary Level/Secondary Level and Sr. Secondary level and they should be designated as PRT (Physical Education), TGT (Physical Education) and PGT (Physical Education).
9. **SPECIAL EDUCATOR**- Every Secondary and Senior Secondary school should appoint a person on full time basis for performing the duties of Special Educator. The appointment and qualifications of Special Educator shall be in accordance with guidelines laid down by the Board and the minimum requirements laid down by Rehabilitation Council of India in this regard.

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10. **COUNSELOR & WELLNESS TEACHER** - Every Secondary and Senior Secondary school shall appoint a person on full time basis for performing the duties of Counselor & Wellness Teacher.

The person appointed as Counselor and wellness teacher shall be either a Graduate/Post Graduate in psychology or Post Graduate in Child Development or Graduate/Post Graduate with Diploma in Career Guidance and Counseling.

Schools having enrolment of less than 300 students in classes from IX to XII can appoint a Counselor & Wellness Teacher on part-time basis.

11. **COMMENCEMENT CERTIFICATE** - The Board may require the school to submit commencement certificate in the prescribed manner and format to the effect that the school has complied with all the conditions imposed in the grant letter and the provisions contained in clause 2.4 and sub-clause thereto. The format of commencement certificate is given at Appendix-VIII.

12. **INSPECTION OF SCHOOL** - The Government schools who wish to apply for Affiliation under regular affiliation category must satisfy the conditions of Affiliation as applicable. The affiliation may be granted to school after inspection of the school by the committee constituted by the Board and on fulfillment of conditions.

It is, therefore, requested to kindly issue necessary directions to all Principal/Head of schools of Kendriya Vidyalaya Sangathan and other concerned under your jurisdiction to take note of above essential provisions and adhere with the norms of Affiliation.

Thanking you.

(ANURAG TRIPATHI)
SECRETARY, CBSE