

29 JAN 1981

Nehru House,  
4-Bahadur Shah Zafar Marg,  
New Delhi-110001.

2.20-58/80-KV3(SS II)

Dated:- 16.1.1981

21 Assistant Commissioners,  
Kendriya Vidyalaya Sangathan.

Subject:- Change of name of students of Kendriya Vidyalayas.  
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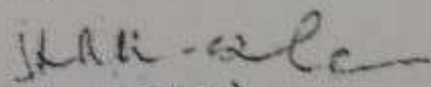
Sir/Madam,

It has been observed that the Principals of some of the Kendriya Vidyalayas as well as Assistant Commissioners are submitting to the Headquarters Office cases of change of name of students studying in Kendriya Vidyalayas. It has been decided that such cases should be disposed of at the Assistant Commissioners level provided the following conditions are fulfilled :-

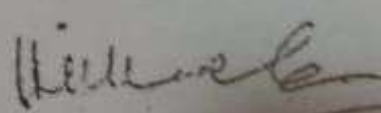
- (i) A written request from the parent
- (ii) An affidavit sworn in before a 1st Class Magistrate to this effect by the father.
- (iii) A press cutting from a newspaper notifying the change in the name of the student.

The above instruction should be complied with and no further reference on this subject should be made to this office. This issues with the approval of Commissioner.

Yours faithfully,

  
( H.L. Khosla )  
Assistant Commissioner

Copy forwarded to the Principal of all the Kendriya Vidyalayas.

  
( H.L. Khosla )